



Short Time Rental of Office Space

Agreement between Commerce North West and _____

Best Contact _____

Email _____

Phone _____

Office Space Selected

- Large Room/ Boardroom
- Small room

Dates required

From _____ until _____

Any additional dates required (if applicable) _____

Total number of days required _____

Amount Owing _____

The tenant agrees to pay in full the amount listed above as the fee for hiring the room selected. The tenant also understands that the room is upstairs and alternative access is not available for persons with mobility difficulties.

The landlord agrees to provide the room in clean serviceable order and include for the use of the tenant, electricity, Airconditioning and WiFi as required. The tenant will also have access to a unisex toilet.

Signed on behalf of Commerce North West _____

Name _____ Date _____

Signed on behalf of Tenant _____

Name _____ Date _____